



**FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION**

Tuesday, December 6, 2022 – 1:30 p.m.
Hybrid Meeting

DIRECTORS PRESENT: Donna Rane-Szostak – Chair, Mark Laws, Ralph Engdahl, Cris Prince, Cush Bhada, Jim Cook, Ira Lewis, Moon Yun
DIRECTORS ABSENT: Jules Zalon
ADVISORS PRESENT: Wei-Ming Tao
STAFF PRESENT: Steve Hormuth, Jose Campos, Ada Montesinos

Call to Order

Director Donna Rane-Szostak, Treasurer, chaired and called the meeting to order at 1:31 p.m.

Approval of Meeting Agenda

A motion was made and the agenda was approved as presented by consent.

Approval of Meeting Report for November 1, 2022

A motion was made to approve the meeting report as presented; no changes were requested, and the report was approved by consent.

Chair Remarks

Director Rane-Szostak deferred remarks to agenda item # 8c and announced that Finance Committee meetings will be held Bi-monthly beginning February 07, 2023.

Member Comments (Items Not on the Agenda)

None.

Department Head Update

Steve Hormuth, Director of Financial Services, provided the dates for the new bi-monthly 2023 Finance Committee meetings.

Preliminary Financial Statements dated October 31, 2022

Jose Campos, Assistant Director of Financial Services, presented the Preliminary Financial Statements dated October 31, 2022. Questions and comments were noted by staff.

Annual Financial Services Review

Steve Hormuth provided a brief presentation on the GAAP method used to present financial statements and explained the data displayed on each Financial Statement that is reviewed by the committee during the monthly meetings.

Discretionary Investments – Treasury Bill Reinvestment

Director Rane-Szostak shared an overview of the Davis-Stirling Civil Code §5380 regarding guiding principles for HOA Reserve Funds and the current Third Mutual investment strategy. Additionally, Steve Hormuth presented a report displaying two discretionary investment portfolio options in accordance with the guiding principles: Safety, Liquidity and Yield. Any change to the investments would take place upon maturation of the current treasury bills scheduled on February 23, 2023. Discussion ensued. Questions and Comments were addressed and noted by staff. No action was taken.

Endorsements from Standing Committees

Landscape Services – Supplemental Appropriation for Water Saving Landscaping. Kurt Wiemann, Director of Landscape Services, presented a staff report requesting approval of a supplemental appropriation in the amount of \$151,000 to be funded from the Replacement Fund to hire an architect to design water saving landscape plantings to replace existing plantings and turf areas in order to reduce the impacts of water usage on the budget. Discussion ensued. A motion was made by director Cush Bhada to follow staff's recommendation with necessary corrections to staff report and resolution. Director Ira Lewis seconded.

Hearing no objections, the motion passed unanimously to approve and endorse the recommendation and present at the next board meeting.

Future Agenda Items

None.

Committee Member Comments

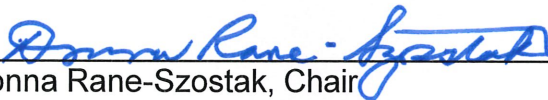
None.

Date of Next Meeting

Tuesday, February 7, 2022 at 1:30 p.m.

Recess to Closed Session

The meeting recessed at 3:13 p.m.


Donna Rane-Szostak, Chair